



BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
Reorganization Meeting
July 2, 2019

I BOARD GOVERNANCE

1. Motion by Member _____ and second by Member _____, resolved that _____ be elected as President of the Board of Education for the 2019-2020 school year. The District Clerk administered Oath of Office to _____.
2. Motion by Member _____ and second by Member _____, resolved that _____ be elected as Vice President of the Board of Education for the 2019-2020 school year. The District Clerk administered Oath of Office to _____.
3. Motion by Member _____ and second by Member _____, resolved that the Board approve all New Business Items, Section II, #'s 1- 78.

II NEW BUSINESS

1. Motion by Member _____ and second by Member _____, resolved that Brandice Vivian be designated to serve as District Clerk for the 2019-2020. The Board President administered the Oath of Office.
2. Motion by Member _____ and second by Member _____, resolved that Tammy Clarke be designated Deputy District Clerk, to serve for the 2019-2020 school year. The Board President administered the Oath of Office.
3. Motion by Member _____ and second by Member _____, resolved that Jill Reichhart be designated as the School District Treasurer, to serve for the 2019-2020 school year.
4. Motion by Member _____ and second by Member _____, resolved that Darrin Winkley, be designated as the Purchasing Agent for the Brockport Central School District for the 2019-2020 school year.
5. Motion by Member _____ and second by Member _____, resolved that Jill Reichhart be designated as Deputy Purchasing Agent for the 2019-2020 school year.
6. Motion by Member _____ and second by Member _____, resolved that Vicky Leverenz be designated as Treasurer of the Extra-Classroom Activity Funds in the High School for the 2019-2020 school year.
7. Motion by Member _____ and second by Member _____, resolved that Trina Kenney be designated as Treasurer of the Extra-Classroom Activity Funds in the Middle School for the 2019-2020 school year.
8. Motion by Member _____ and second by Member _____, resolved that Ellen Aceto be designated as Treasurer of the Extra-Classroom Activity Funds in the Hill School for the 2019-2020 school year.
9. Motion by Member _____ and second by _____, resolved that the Board approve Ray Wager, CPA, P.C. to be appointed to serve as External Auditor for the 2019-2020 school year.
10. Motion by Member _____ and second by _____, resolved that the firm of Hungerford Vinton, LLC, be appointed to serve as Internal Auditors for the 2019-2020 school year.
11. Motion by Member _____ and second by Member _____ resolved that Mindy Zyra be appointed as District Claims Auditor for the 2019-2020 school year at \$18.31 per hour.
12. Motion by Member _____ and second by _____, resolved that Dr. Lesli Myers-Small be appointed as the Payroll Certification Officer for the 2019-2020 school year.
13. Motion by Member _____ and second by _____, resolved that Sandra Furness be designated as Tax Receiver, for the District, 2019-2020 school year at \$22.87 per hour.



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14. Motion by Member _____ and second by _____, resolved to approve the 2019-2020 Substitute Rates for the Brockport Central School (Please see attached Appendix)
15. Motion by Member _____ and second by _____, resolved that Jill Reichhart be designated as Assistant Receiver of Taxes, for the District, 2019-2020 school year.
16. Motion by Member _____ and second by _____, resolved that Darrin Winkley be designated as Hearing Officer for School Lunch Free/Reduced forms for the 2019-2020 school year.
17. Motion by Member _____ and second by _____, resolved that Darrin Winkley be appointed as the Infection Control Officer for the 2019-2020 school year.
18. Motion by Member _____ and second by Member _____, resolved that Jerilee DiLalla be designated Records Retention Officer for the 2019-2020 school year.
19. Motion by Member _____ and second by Member _____, resolved that Jerilee DiLalla be designated Civil Rights Compliance Officer for the 2019-2020 school year.
20. Motion by Member _____ and second by _____, resolved that Jerilee DiLalla be designated as Title IX Compliance Officer for the 2019-2020 school year. Darrin Winkley will serve as the alternate Title IX Compliance Officer.
21. Motion by Member _____ and second by _____, resolved that Lynn Carragher will serve as the Section 504/ADA Compliance Officer for the 2019-2020 school year. Paulette Reddick will serve as the alternate Section 504/ADA Compliance Officer.
22. Motion by Member _____ and second by Member _____, resolved that Dr. James Goetz be designated as District Physician for the 2019-2020 school year at \$36,105.
23. Motion by Member _____ and second by Member _____, resolved that Lynn Carragher be the Designated Educational Official (DEO) as required by the SAVE legislation for the 2019-2020 school year.
24. Motion by Member _____ and second by Member _____, resolved that Jerilee DiLalla be the Designated Medicaid Compliance Officer for the 2019-2020 school year.
25. Motion by Member _____ and second by Member _____, resolved that Lynn Carragher be designated as the Liaison for Homeless Children and Youth for the 2019-2020 school year with Jerilee DiLalla as alternate.
26. Motion by Member _____ and second by Member _____, resolved that Christian Hansen be designated as the District Chemical Hygiene Officer for the 2019-2020 school year.
27. Motion by Member _____ and second by Member _____, resolved that Paul Swanger be designated as the District AHERA, Asbestos Compliance Officer, for the 2019-2020 school year.
28. Motion by Member _____ and second by Member _____, resolved that Jerilee DiLalla be designated as the Copyright Officer, for the 2019-2020 school year.
29. Motion by Member _____ and second by Member _____, resolved that Bernard P. Donegan, Inc. be designated as fiscal advisor for the 2019-2020 school year.
30. Motion by Member _____ and second by Member _____, resolved that LaBella Associates be designated as the architect for the 2019-2020 school year.



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31. Motion by Member _____ and second by Member _____, resolved that the law firm of Harris Beach PLLC be appointed as School Attorneys for the 2019-2020 school year, billing per services requested.
32. Motion by Member _____ and second by Member _____, resolved that the law firm of Santiago Burger LLP appointed as School Attorneys for the 2019-2020 school year, billing per services requested.
33. Motion by Member _____ and second by Member _____, resolved that the law firm of Timothy R. McGill be appointed as Bond Counsel for the 2019-2020 school year, billing per services requested.
34. Motion by Member _____ and second by Member _____, resolved that Jerilee DiLalla be designated as Freedom of Information Law (FOIL) officer for the 2019-2020 school year.
35. Motion by Member _____ and second by Member _____, resolved that Anthony Smith be designated as Data protection officer for the 2019-2020 school year.
36. Motion by Member _____ and second by Member _____, resolved that Jerilee DiLalla be designated as District Dignity for all Coordinator for the 2019-2020 school year.
37. Motion by Member _____ and second by Member _____, resolved that Mitchell Daly be designated as Ginther Dignity for all Coordinator for the 2019-2020 school year.
38. Motion by Member _____ and second by Member _____, resolved that Alana Roberts be designated as Barclay Dignity for all Coordinator for the 2019-2020 school year.
39. Motion by Member _____ and second by Member _____, resolved that Brandon Broughton be designated as Hill Dignity for all Coordinator for the 2019-2020 school year.
40. Motion by Member _____ and second by Member _____, resolved that Rebecca Tibbitts be designated as Oliver Middle School Dignity for all Coordinator for the 2019-2020 school year.
41. Motion by Member _____ and second by Member _____, resolved that Christina Wawrzyniak and David Iacchetta be designated as Brockport High School Dignity for all Coordinators for the 2019-2020 school year.
42. Motion by Member _____ and second by Member _____, resolved that Matthew Schultz be designated as Transportation Dignity for all Coordinator for the 2019-2019 school year.
43. Motion by Member _____ and second by Member _____, resolved that Lesli C. Myers-Small be designated as the assistant District-wide Dignity for all Coordinator for the 2019-2020 school year.
44. Motion by Member _____ and second by Member _____; resolved that the Lynn Carragher designated as the Board's representative for approving and effectuating the recommendations of Committee on Special Education and the Committee on Pre-School Special Education for the 2019-2020 school year.
45. Motion by Member _____ and second by Member _____; resolved that Brockport Central School District participate in the National School Lunch/Breakfast Program for 2019-2020, and

Be it further resolved, that the Board approve the School Breakfast and Lunch prices as follows:

	Breakfast	Lunch
Elementary	\$1.50	\$3.00
Secondary	\$1.50	\$3.00



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46. Motion by Member _____ and second by Member _____, resolved that the Branch Offices of the J.P. Morgan/Chase Bank, Five Star, Bank of America, M&T Bank and Key Bank, be designated as depositories for all school funds and further that the monies of said accounts be withdrawn only upon the check of the district signed by the Treasurer of the District. The accounts in the aforementioned banks shall not exceed the following amounts:

- J.P. Morgan/Chase Bank \$45,000,000
- Five Star \$30,000,000
- Bank of America \$30,000,000
- M & T \$30,000,000
- Key Bank \$30,000,000

47. Motion by Member _____ and second by Member _____, resolved that Bank of America, Five Star, J.P. Morgan/Chase Bank, M&T and Key Bank designated as custodial agents for Brockport Central School investment accounts.

48. Motion by Member _____ and second by Member _____, resolved that a one signature check be used by the Board of Education for the school year 2019-2020 for all financial transactions. Checks to be signed by the Treasurer.

49. Motion by Member _____ and second by Member _____, resolved that authorization be granted for the use of electronic check signing procedures, for all approved district expenditures, except in an emergency when the District Treasurer is duly authorized to sign checks.

50. Motion by Member _____ and second by Member _____, resolved that the following petty cash accounts be established for the school year 2019-2020 under the custodianship of the following employees named below:

Fred W. Hill School	Ellen Aceto	\$100.00
Barclay School	Christin Michels	\$100.00
Ginther School	Dee Grashof	\$100.00
Oliver Middle School	Trina Kenney	\$100.00
High School	Gina Sweeney	\$100.00
District Office	Tammy Clarke	\$100.00
Bus Garage	Molly Williams	\$200.00
CEPACS	Patricia Walzer	\$100.00

51. Motion by Member _____ and second by Member _____, resolved that the following Change Fund be established in the amount of \$200.00 for the school year 2019-2020 under the custodianship of Deborah Olmsted. In the case of special events, up to an additional \$600.00 may be issued.

52. Motion by Member _____ and second by Member _____, resolved that, pursuant to the Commissioner of Education's Regulations 170.2, Dr. Lesli Myers-Small, Chief School Officer, be authorized to make budget transfers from various account codes as she deems necessary up to and including the sum of \$20,000. BE IT FURTHER RESOLVED, that transfers from \$20,001 and up shall be approved by the Board of Education.

53. Motion by Member _____ and seconded by Member _____, resolved that the Board of Education authorizes Assistant Superintendent for Business, Darrin Winkley to approve capital project change orders up to \$35,000.

54. Motion by Member _____ and second by Member _____, resolved that the District Clerk obtain the necessary insurance bonds for the following officers:

- a. Receiver of Taxes in the amount of \$1,000,000.



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- b. District Treasurer in the amount of \$5,000,000.
- c. Deputy Treasurer in the amount of \$5,000,000.
- d. Claims Auditor at \$1,000,000.
- e. Payroll Certification Officer at \$250,000.

55. Motion by Member _____ and second by Member _____, resolved to authorize the Treasurer to issue tax refunds, corrections, and small claims order refunds in the amount not to exceed \$10,000. Amounts for said claims in excess of \$10,000 shall be approved by Board Resolution.

56. Motion by Member _____ and second by Member _____, resolved by the Board of Education of Brockport Central School District, Monroe County, New York as follows:

Section 1. The newspapers set forth in Section 2. hereof are hereby designated as the official newspapers of the Brockport Central School District, Monroe County, New York, it being the intent of such designation to utilize only one newspaper whenever a publication is required by law to be made in an official newspaper; likewise, only two newspapers would be used if the law requires publication in two newspapers, and etc.

Section 2. Such newspapers are: Rochester Business Journal, Daily Record, Democrat & Chronicle, Suburban News and the Genesee Valley Penny Saver.

57. Motion by Member _____ and second by Member _____, the resolved that the regular meetings of the Board of Education for the school year 2019-2020 shall be the 1st and 3rd Tuesday of each month at 6:00 p.m., unless otherwise agreed upon.

58. Motion by Member _____ and second by Member _____, resolved that Brockport Central School District, Location code 72600, establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Standard Work Day (Hrs/Day)
Treasurer	8.0
Claims Auditor	8.0
Tax Receiver	8.0
District Clerk	8.0

59. Motion by Member _____ and second by Member _____, resolved to approve the 2019-2020 Non-Resident Tuition Rates for the Brockport Central School as follows:

Regular Education, Kindergarten – Grade 6	\$5,823.00/student
Regular Education, Grades 7-12	\$10,965.00/student
Students with Disabilities – Kindergarten – Grade 6	\$24,435.00/student
Student with Disabilities, Grades 7-12	\$29,577.00/student

60. Motion by Member _____ and second by Member _____, resolved to approve the following to serve on the 2019-2020 Committee on Special Education Membership.

District Wide-Committee on Special Education

CSE Chairperson	Lynn Carragher, Virginia Ryan-Gardner, Paulette Reddick
School Psychologist Representative	Amy Rybacki- Ginther
	Audra Knapp – Barclay
	Maria Belpanno – Hill School
	Amber Hildebrand – Oliver Middle School



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Parent Representative	Colleen Parker – Oliver Middle School Michael Casale, Jennifer Daniels-Fisher – High School Marisol Barreiro, Paula Liucci, Kaitlin Sigler, Stephanie McAfee, Nadine Young
Student’s Teacher(s)	As per regulations
*School Physician	Dr. James Goetz
*Surrogate Parent	Sue Radzio

*as requested by parent, student, or district

61. The Board of Education hereby grants the President and Vice President the authority to appoint impartial hearing officers in between scheduled board meetings pursuant to the rotational selection process set forth in Part 200 of the Regulations of the Commissioner of Education.
62. Motion by Member _____ and second by Member _____, resolved that the following people be approved to serve on the 2019-2020 Building Committee on Special Education Subcommittees.

Building Committee on Special Education Committees		
Building	Subcommittee	Personnel
Ginther	Chairperson	Amy Rybacki
	Student’s Teacher(s)	As per regulations
Barclay	Chairperson	Audra Knapp
	Student’s Teacher(s)	As per regulations
Hill	Chairperson	Maria Belpanno
	Student’s Teacher(s)	As per regulations
Oliver	Chairperson	Colleen Parker/Amber Hildebrand
	Student’s Teacher(s)	As per regulations
High School	Chairperson	Mike Casale/Jennifer Daniels-Fisher
	Student’s Teacher(s)	As per regulations

63. Motion by Member _____ and second by Member _____, resolved that the following people be approved to serve as the building 504 Coordinators for the 2019-2020 school year:

Ginther: Mitchell Daly
 Barclay: Alana Roberts
 Hill: Brandon Broughton
 Oliver: Melody Martinez-Davis
 High School: Michael Bourne, Michelle Guerrieri, Christina Wawrzyniak, David Iacchetta

64. Motion by Member _____ and second by Member _____, resolved that the following people be approved to serve on the 2019-2020 District-wide Committee Membership on the Pre-school Special Education Committee.

District Wide Committee on Pre-School Special Education	
Chairperson	Lynn Carragher/Virginia Ryan-Gardner/Paulette Reddick
County Representative	Cathy Dewey-Napier
Evaluator	Assigned by preschool evaluation team
Parent Representative(s)	Marisol Barreiro, Paula Liucci, Stephanie McAfee
Teacher Representative(s)	As per regulations



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- 65. Motion by Member _____ and second by Member _____, resolved that the Board of Education does authorize the purchasing agent for Monroe 2–Orleans BOCES, to enter into any and all Cooperative Bidding ventures conducted during the 2019-2020 school year.
- 66. Motion by Member _____ and second by Member _____, resolved that the following individuals have been authorized by the Board of Education of Brockport Central School to sign obligations issued by said school district, to wit:

	President
Jill Reichhart	School District Treasurer/Director of Finance
Brandice Vivian	School District Clerk
Darrin Winkley	Assistant Superintendent for Business

- 67. Motion by Member _____ and second by Member _____, upon the recommendation of the Superintendent of Schools, that the following individuals be deemed the acting Superintendent of the Brockport Central School District, in descending order, in the event of the unavailability of the Superintendent. In such event, all designees would be authorized to exercise the power of suspension in place of the Superintendent.

Darrin Winkley	Assistant Superintendent for Business
Lynn Carragher	Assistant to the Superintendent for Inclusive Education
Susan Hasenauer-Curtis	Assistant to the Superintendent for Elementary Instruction
Rachel Kluth	Assistant to the Superintendent for Secondary Instruction
Jerilee DiLalla	Assistant Superintendent for Human Resources

- 68. Motion by Member _____ and second by Member _____, resolved that the Board approve the Board Representatives to the Committee Monroe County School Boards Association Labor Relations Committee as follows:

2019-2020: Member:
 Alternate:

- 69. Motion by Member _____ and second by Member _____, resolved that the Board approve Board Representatives to the Monroe County School Board Legislative Committee as follows:

2019-2020: Member:
 Alternate:

- 70. Motion by Member _____ and second by Member _____, resolved that the Board approve Board Representatives to the Monroe County School Board Information Exchange Committee as follows:

2019-2020: Member:
 Alternate:

- 71. Motion by Member _____ and second by Member _____ resolved that the Board establish the following Board Subcommittees for the 2019-2020 school year:

- Advocacy
- Audit
- Brockport’s Best
- Budget
- Instructional
- Policy



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72. Motion by Member _____ and second by Member _____, resolved that the Board approve the following Members to serve on the Advocacy Committee for the 2019-2020 school year:

- 2019-2020: ① Member:
 ② Member:
 ③ Member:
 ④ Alternate:

73. Motion by Member _____ and second by Member _____, resolved that the Board approve the following Members to serve on the Audit Oversight Committee for the 2019-2020 school year.

- 2019-2020: ① Member:
 ② Member:
 ③ Member:
 ④ Alternate:

74. Motion by Member _____ and second by Member _____, resolved that the Board approve the following Members will serve on the Brockport's Best Committee for the 2019-2020 school year:

- 2019-2020: ① Member:
 ② Member:
 ③ Member:
 ④ Alternate:

75. Motion by Member _____ and second by Member _____, resolved that the Board approve the following Members will serve on the Budget Committee for the 2019-2020 school year:

- 2019-2020: ① Member:
 ② Member:
 ③ Member:
 ④ Alternate:

76. Motion by Member _____ and second by Member _____, resolved that the Board approve the following Members to serve on the Instructional Committee for the 2019-2020 school year:

- 2019-2020: ① Member:
 ② Member:
 ③ Member:
 ④ Alternate:

77. Motion by Member _____ and second by Member _____, resolved that the Board approve the following Members to serve on the Policy Committee for the 2019-2020 school year:

- 2019-2020: ① Member:
 ② Member:
 ③ Member:
 ④ Alternate:



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78. Motion by Member _____ and second by Member _____, resolved that the Board approve Board Representatives to the District Safety Committee as follows:

2019-2020: Member:
 Alternate: