

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
July 2, 2019**

These are the minutes of the Reorganization and Regular Board of Education meeting held on July 2, 2019. The meeting was called to order at 5:01 p.m. in the District Board Room by Brandice Vivian, District Clerk.

The following Board Members were in attendance:

- Terry Ann Carbone, Board Member
- Jeffrey Harradine, Board Member
- David Howlett, Board Member
- Daniel Legault, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Lesli C. Myers-Small, Ed.D., Superintendent of Schools
- Jerilee DiLalla, Assistant Superintendent for Human Resources
- Darrin Winkley, Assistant Superintendent for Business
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education
- Susan Hasenauer-Curtis, Assistant to the Superintendent for Elementary Instruction
- Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Brandice Vivian, District Clerk

Zachary Williams	Kerry Gant	Courtney Langelotti
Kelly Salomone	Joseph Salomone	Marcia Bartalo
Sam Sevor	Luke Lloyd	Mike Bourne
Brian Weller	Jacob Knapp	Dave Iacchetta
Sandy Iacchetta	Melanie Macdonald	Lorna Stinebise
Kimberly O'Brien	Kathleen O'Brien	MaryEllen O'Brien
Kaylee Perry	Tracy Ricci	Tori Salomone
Zach Wakefield		

Excused:

Jill Reichhart, Treasurer and Finance Director

OATH OF OFFICE

The Oath of Office was issued by the District Clerk to re-elected Board Members Terry Ann Carbone and Kathy Robertson, and to Superintendent Dr. Lesli C. Myers-Small. Superintendent Myers-Small issued the Oath of Office to District Clerk, Brandice Vivian.

Reorganization Agenda:

I. BOARD GOVERNANCE

1. Motion by Mr. Harradine, seconded by Mr. Turbeville, resolved that Ms. Carbone be elected as President of the Board of Education for the 2019-2020 school year. The motion carried 6-0 with Ms. Carbone abstaining. The District Clerk administered the Oath of Office to President Carbone.
2. Motion by Mr. Legault, seconded by Mr. Turbeville, resolved that Mr. Harradine be elected as Vice President of the Board of Education for the 2019-2020 school year. The motion carried 6-0

with Mr. Harradine abstaining. The District Clerk administered the Oath of Office to Vice President Harradine.

3. Motion by Mr. Lewis, seconded by Mr. Turbeville, resolved that the Board of Education approve New Business Items, Section II, #'s 1-67. The motion carried 7-0.

II. New Business

1. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Brandice Vivian be designated to serve as District Clerk for the 2019-2020.
2. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Tammy Clarke be designated Deputy District Clerk, to serve for the 2019-2020 school year.
3. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jill Reichhart be designated as the School District Treasurer, to serve for the 2019-2020 school year.
4. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Darrin Winkley, be designated as the Purchasing Agent for the Brockport Central School District for the 2019-2020 school year.
5. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jill Reichhart be designated as Deputy Purchasing Agent for the 2019-2020 school year.
6. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Vicki Leverenz be designated as Treasurer of the Extra-Classroom Activity Funds in the High School for the 2019-2020 school year.
7. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Trina Kenney be designated as Treasurer of the Extra-Classroom Activity Funds in the Middle School for the 2019-2020 school year.
8. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Ellen Aceto be designated as Treasurer of the Extra-Classroom Activity Funds in the Hill School for the 2019-2020 school year.
9. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the Board approve Ray Wager, CPA, P.C. to be appointed to serve as External Auditor for the 2019-2020 school year.
10. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the firm of Hungerford Vinton, LLC, be appointed to serve as Internal Auditors for the 2019-2020 school year.
11. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Mindy Zyra be appointed as District Claims Auditor for the 2019-2020 school year at \$18.31 per hour.
12. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Dr. Lesli Myers-Small be appointed as the Payroll Certification Officer for the 2019-2020 school year.
13. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Sandra Furness be designated as Tax Receiver, for the District, 2019-2020 school year at \$22.87 per hour.
14. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved to approve the 2019-2020 Substitute Rates for the Brockport Central School (Please see attached Appendix)
15. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jill Reichhart be designated as Assistant Receiver of Taxes, for the District, 2019-2020 school year.
16. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Darrin Winkley be designated as Hearing Officer for School Lunch Free/Reduced forms for the 2019-2020 school year.

17. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Darrin Winkley be appointed as the Infection Control Officer for the 2019-2020 school year.
18. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be designated Records Retention Officer for the 2019-2020 school year.
19. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be designated Civil Rights Compliance Officer for the 2019-2020 school year.
20. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be designated as Title IX Compliance Officer for the 2019-2020 school year. Darrin Winkley will serve as the alternate Title IX Compliance Officer.
21. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Lynn Carragher will serve as the Section 504/ADA Compliance Officer for the 2019-2020 school year. Paulette Reddick will serve as the alternate Section 504/ADA Compliance Officer.
22. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Dr. James Goetz be designated as District Physician for the 2019-2020 school year at \$36,105.
23. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Lynn Carragher be the Designated Educational Official (DEO) as required by the SAVE legislation for the 2019-2020 school year.
24. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be the Designated Medicaid Compliance Officer for the 2019-2020 school year.
25. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Lynn Carragher be designated as the Liaison for Homeless Children and Youth for the 2019-2020 school year with Jerilee DiLalla as alternate.
26. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Christian Hansen be designated as the District Chemical Hygiene Officer for the 2019-2020 school year.
27. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Paul Swanger be designated as the District AHERA, Asbestos Compliance Officer, for the 2019-2020 school year.
28. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be designated as the Copyright Officer, for the 2019-2020 school year.
29. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Bernard P. Donegan, Inc. be designated as fiscal advisor for the 2019-2020 school year.
30. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that LaBella Associates be designated as the architect for the 2019-2020 school year.
31. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the law firm of Harris Beach PLLC be appointed as School Attorneys for the 2019-2020 school year, billing per services requested.
32. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the law firm of Santiago Burger LLP be appointed as School Attorneys for the 2019-2020 school year, billing per services requested.
33. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the law firm of Timothy R. McGill be appointed as Bond Counsel for the 2019-2020 school year, billing per services requested.
34. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be designated as Freedom of Information Law (FOIL) officer for the 2019-2020 school year.

35. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Anthony Smith be designated as Data protection officer for the 2019-2020 school year.
36. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Jerilee DiLalla be designated as District Dignity for all Coordinator for the 2019-2020 school year.
37. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Mitchell Daly be designated as Ginther Dignity for all Coordinator for the 2019-2020 school year.
38. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Alana Roberts be designated as Barclay Dignity for all Coordinator for the 2019-2020 school year.
39. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Brandon Broughton be designated as Hill Dignity for all Coordinator for the 2019-2020 school year.
40. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Rebecca Tibbitts be designated as Oliver Middle School Dignity for all Coordinator for the 2019-2020 school year.
41. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Christina Wawrzyniak and David Iacchetta be designated as Brockport High School Dignity for all Coordinators for the 2019-2020 school year.
42. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Matthew Schultz be designated as Transportation Dignity for all Coordinator for the 2019-2019 school year.
43. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Lesli C. Myers-Small be designated as the assistant District-wide Dignity for all Coordinator for the 2019-2020 school year.
44. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the Lynn Carragher designated as the Board's representative for approving and effectuating the recommendations of Committee on Special Education and the Committee on Pre-School Special Education for the 2019-2020 school year.
45. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Brockport Central School District participate in the National School Lunch/Breakfast Program for 2019-2020, and

Be it further resolved, that the Board approve the School Breakfast and Lunch prices as follows:

	Breakfast	Lunch
Elementary	\$1.50	\$3.00
Secondary	\$1.50	\$3.00

46. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the Branch Offices of the J.P. Morgan/Chase Bank, Five Star, Bank of America, M&T Bank and Key Bank, be designated as depositories for all school funds and further that the monies of said accounts be withdrawn only upon the check of the district signed by the Treasurer of the District. The accounts in the aforementioned banks shall not exceed the following amounts:
- | | | |
|--------------------------|------------------------|--------------|
| <input type="checkbox"/> | J.P. Morgan/Chase Bank | \$45,000,000 |
| <input type="checkbox"/> | Five Star | \$30,000,000 |
| <input type="checkbox"/> | Bank of America | \$30,000,000 |
| <input type="checkbox"/> | M & T | \$30,000,000 |
| <input type="checkbox"/> | Key Bank | \$30,000,000 |
47. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Bank of America, Five Star, J.P. Morgan/Chase Bank, M&T and Key Bank designated as custodial agents for Brockport Central School investment accounts.

48. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that a one signature check be used by the Board of Education for the school year 2019-2020 for all financial transactions. Checks to be signed by the Treasurer.
49. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that authorization be granted for the use of electronic check signing procedures, for all approved district expenditures, except in an emergency when the District Treasurer is duly authorized to sign checks.
50. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the following petty cash accounts be established for the school year 2019-2020 under the custodianship of the following employees named below:

Fred W. Hill School	Ellen Aceto	\$100.00
Barclay School	Christin Michels	\$100.00
Ginther School	Dee Grashof	\$100.00
Oliver Middle School	Trina Kenney	\$100.00
High School	Gina Sweeney	\$100.00
District Office	Tammy Clarke	\$100.00
Bus Garage	Molly Williams	\$200.00
CEPACS	Patricia Walzer	\$100.00

51. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the following Change Fund be established in the amount of \$200.00 for the school year 2019-2020 under the custodianship of Deborah Olmsted. In the case of special events, up to an additional \$600.00 may be issued.
52. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that, pursuant to the Commissioner of Education's Regulations 170.2, Dr. Lesli Myers-Small, Chief School Officer, be authorized to make budget transfers from various account codes as she deems necessary up to and including the sum of \$20,000. BE IT FURTHER RESOLVED, that transfers from \$20,001 and up shall be approved by the Board of Education.
53. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the Board of Education authorizes Assistant Superintendent for Business, Darrin Winkley to approve capital project change orders up to \$35,000.
54. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the District Clerk obtain the necessary insurance bonds for the following officers:
- Receiver of Taxes in the amount of \$1,000,000.
 - District Treasurer in the amount of \$5,000,000.
 - Deputy Treasurer in the amount of \$5,000,000.
 - Claims Auditor at \$1,000,000.
 - Payroll Certification Officer at \$250,000.
55. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved to authorize the Treasurer to issue tax refunds, corrections, and small claims order refunds in the amount not to exceed \$10,000. Amounts for said claims in excess of \$10,000 shall be approved by Board Resolution.
56. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved by the Board of Education of Brockport Central School District, Monroe County, New York as follows:

Section 1. The newspapers set forth in Section 2. hereof are hereby designated as the official newspapers of the Brockport Central School District, Monroe County, New York, it being the intent of such designation to utilize only one newspaper whenever a publication is required by law to be made in an official newspaper; likewise, only two newspapers would be used if the law requires publication in two newspapers, and etc.

Section 2. Such newspapers are: Rochester Business Journal, Daily Record, Democrat & Chronicle, Suburban News and the Genesee Valley Penny Saver.

- 57. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the regular meetings of the Board of Education for the school year 2019-2020 shall be the 1st and 3rd Tuesday of each month at 6:00 p.m., unless otherwise agreed upon.
- 58. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that Brockport Central School District, Location code 72600, establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Standard Work Day (Hrs/Day)
Treasurer	8.0
Claims Auditor	8.0
Tax Receiver	8.0
District Clerk	8.0

- 59. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved to approve the 2019-2020 Non-Resident Tuition Rates for the Brockport Central School as follows:

Regular Education, Kindergarten – Grade 6	\$5,823.00/student
Regular Education, Grades 7-12	\$10,965.00/student
Students with Disabilities – Kindergarten – Grade 6	\$24,435.00/student
Student with Disabilities, Grades 7-12	\$29,577.00/student

- 60. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved to approve the following to serve on the 2019-2020 Committee on Special Education Membership.

District Wide-Committee on Special Education

- CSE Chairperson Lynn Carragher, Virginia Ryan-Gardner, Paulette Reddick
- School Psychologist Representative Amy Rybacki– Ginther
Audra Knapp – Barclay
Maria Belpanno – Hill School
Amber Hildebrand – Oliver Middle School
Colleen Parker – Oliver Middle School
Michael Casale, Jennifer Daniels-Fisher – High School
- Parent Representative Marisol Barreiro, Paula Liucci, Kaitlin Sigler, Stephanie McAfee,
Nadine Young
- Student’s Teacher(s) As per regulations
- *School Physician Dr. James Goetz
- *Surrogate Parent Sue Radzio

*as requested by parent, student, or district

- 61. The Board of Education hereby grants the President and Vice President the authority to appoint impartial hearing officers in between scheduled board meetings pursuant to the rotational selection process set forth in Part 200 of the Regulations of the Commissioner of Education.
- 62. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the following people be approved to serve on the 2019-2020 Building Committee on Special Education Subcommittees.

Building Committee on Special Education Committees		
Building	Subcommittee	Personnel
Ginther	Chairperson	Amy Rybacki
	Student's Teacher(s)	As per regulations
Barclay	Chairperson	Audra Knapp
	Student's Teacher(s)	As per regulations
Hill	Chairperson	Maria Belpanno
	Student's Teacher(s)	As per regulations
Oliver	Chairperson	Colleen Parker/Amber Hildebrand
	Student's Teacher(s)	As per regulations
High School	Chairperson	Mike Casale/Jennifer Daniels-Fisher
	Student's Teacher(s)	As per regulations

63. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the following people be approved to serve as the building 504 Coordinators for the 2019-2020 school year:

Ginther: Mitchell Daly
 Barclay: Alana Roberts
 Hill: Brandon Broughton
 Oliver: Melody Martinez-Davis
 High School: Michael Bourne, Michelle Guerrieri, Christina Wawrzyniak, David Iacchetta

64. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the following people be approved to serve on the 2019-2020 District-wide Committee Membership on the Pre-school Special Education Committee.

District Wide Committee on Pre-School Special Education	
Chairperson	Lynn Carragher/Virginia Ryan-Gardner/Paulette Reddick
County Representative	Cathy Dewey-Napier
Evaluator	Assigned by preschool evaluation team
Parent Representative(s)	Marisol Barreiro, Paula Liucci, Stephanie McAfee
Teacher Representative(s)	As per regulations

65. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the Board of Education does authorize the purchasing agent for Monroe 2-Orleans BOCES, to enter into any and all Cooperative Bidding ventures conducted during the 2019-2020 school year.

66. Motion by Mr. Lewis and seconded by Mr. Turbeville, resolved that the following individuals have been authorized by the Board of Education of Brockport Central School to sign obligations issued by said school district, to wit:

Terry Ann Carbone	President
Jill Reichhart	School District Treasurer/Director of Finance
Brandice Vivian	School District Clerk
Darrin Winkley	Assistant Superintendent for Business

67. Motion by Mr. Lewis and seconded by Mr. Turbeville, upon the recommendation of the Superintendent of Schools, that the following individuals be deemed the acting Superintendent of the Brockport Central School District, in descending order, in the event of the unavailability of the Superintendent. In such event, all designees would be authorized to exercise the power of suspension in place of the Superintendent.

Darrin Winkley	Assistant Superintendent for Business
Lynn Carragher	Assistant to the Superintendent for Inclusive Education

Susan Hasenauer-Curtis	Assistant to the Superintendent for Elementary Instruction
Rachel Kluth	Assistant to the Superintendent for Secondary Instruction
Jerilee DiLalla	Assistant Superintendent for Human Resources

68. Motion by Mr. Harradine and seconded by Ms. Robertson, resolved that the Board approve the Board Representatives to the Committee Monroe County School Boards Association Labor Relations Committee as follows:

2019-2020: Member: Lewis
 Alternate: Turbeville

69. Motion by Mr. Turbeville and seconded by Mr. Lewis, resolved that the Board approve Board Representatives to the Monroe County School Board Legislative Committee as follows:

2019-2020: Member: Carbone
 Alternate: Harradine

70. Motion by Mr. Lewis and seconded by Mr. Legault, resolved that the Board approve Board Representatives to the Monroe County School Board Information Exchange Committee as follows:

2019-2020: Member: Robertson
 Alternate: Turbeville

71. Motion by Ms. Robertson and seconded by Mr. Turbeville resolved that the Board establish the following Board Subcommittees for the 2019-2020 school year:

- Advocacy
- Audit
- Brockport's Best
- Budget
- Policy

72. Motion by Mr. Harradine and seconded by Ms. Robertson, resolved that the Board approve the following Members to serve on the Advocacy Committee for the 2019-2020 school year:

2019-2020: ① Member: Carbone
 ② Member: Harradine
 ③ Member: Turbeville
 ④ Alternate: Legault

73. Motion by Mr. Harradine and seconded by Mr. Turbeville, resolved that the Board approve the following Members to serve on the Audit Oversight Committee for the 2019-2020 school year.

2019-2020: ① Member: Howlett
 ② Member: Lewis
 ③ Member: Robertson
 ④ Alternate: Turbeville

74. Motion by Mr. Harradine and seconded by Mr. Turbeville, resolved that the Board approve the following Members will serve on the Brockport's Best Committee for the 2019-2020 school year:

2019-2020: ① Member: Carbone
 ② Member: Howlett
 ③ Member: Legault
 ④ Alternate: Lewis

75. Motion by Mr. Turbeville and seconded by Ms. Robertson, resolved that the Board approve the following Members will serve on the Budget Committee for the 2019-2020 school year:

2019-2020: ① Member: Carbone
 ② Member: Harradine
 ③ Member: Robertson
 ④ Alternate: Lewis

76. Motion by Mr. Turbeville and seconded by Ms. Robertson, resolved that the Board approve the following Members to serve on the Policy Committee for the 2019-2020 school year:

2019-2020: ① Member: Harradine
 ② Member: Howlett
 ③ Member: Robertson
 ④ Alternate: Carbone

77. Motion by Mr. Harradine and seconded by Mr. Lewis, resolved that the Board approve Board Representatives to the District Safety Committee for the 2019-2020 school year:

2019-2020: Member: Legault
 Alternate: Turbeville

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved the order of the agenda. The motion carried 7-0.

MINUTES

Mr. Legault moved, seconded by Mr. Howlett, the Board approved the June 11, 2019 Regular Meeting Minutes. The motion carried 7-0.

Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved the June 18, 2019 Regular Meeting Minutes. The motion carried 7-0.

CONSENT ITEMS

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.4-3.11. The motion carried 7-0.

COMMUNICATION – PUBLIC COMMENT

Student Zachary Williams addressed the Board proposing a new club.
Student Courtney Langelotti addressed the Board proposing a new club.
Kerry Gant addressed the Board proposing a new club.

PRESENTATION TO THE BOARD

Dr. Brian Weller presented a Diploma to a BHS graduating Senior.

BOARD REPORTS

None.

NEW BUSINESS

An update was provided on the Code of Conduct Hearing that was held before the Board Meeting.

POLICY DEVELOPMENT

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved policy items 2.1-2.2. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board approved waiving the 1st reading of policy item 2.3 and move to a 2nd reading. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board approved policy item 2.3. The motion carried 7-0.

- 2.1 Code of Conduct (Elementary) – 2nd Reading
- 2.2 Code of Conduct (Secondary) – 2nd Reading
- 2.3 7511 Immunization of Students

INSTRUCTIONAL PLANNING & SERVICES

- 3.1 Verbal – Susan Hasenauer-Curtis, Assistant to the Superintendent for Elementary Instruction
 - Ms. Hasenauer-Curtis reported on the 2nd Round of Hill School Assistant Principal interviews.
- 3.2 Verbal – Rachel Kluth, Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth reminded everyone of the upcoming IT Risk Assessment.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared updates on Religious Exemption for Immunizations.

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.4 - 3.11. The motion carried 7-0.

- 3.4 On March 21, April 10, May 9, 15, 16, 17, 20, 21, 22, 23, 28, 29, 30, 31, June 4, 5, 6, 10, 12, 13, 17, 18, 19, and 20, 2019, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.5 On May 28, Jun 5, 14, and 17, 2019, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.6 On May 6, 14, 23, 28, and June 3, 2019, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.7 On May 22, 28, June 3, and 7, 2019, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.8 On April 22, 15, 17, 22, 23, and June 15, 2019, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.9 On May 14, 21, 28, and 31, 2019, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.10 On May 3, 20, 22, 23, 28, June 5, 10, and 12, 2019, the Oliver Middle School Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.11 On March 21, April 25, May 16, 23, 28, 30, June 4, 5, 12, and 13, 2019, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

PERSONNEL

Mr. Legault moved, seconded by Mr. Turbeville, the Board approved Personnel Items, 4.1.1 - 4.13.5. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Marissa Boshnack, to be appointed as a probationary school counselor at the Oliver Middle School, effective July 8, 2019, provisional certificate as a school counselor. Probationary period effective July 8, 2019 through July 7, 2023. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the employee must meet all the requirements of the Educational Law and corresponding regulations. Annual salary rate of \$38,043.
- 4.1.2 David Iacchetta, to be appointed as a probationary assistant principal at the High School, effective July 3, 2019, initial certificate as a school building leader and a permanent certificate in mathematics grades 7-12. Probationary period effective July 3, 2019 through July 2, 2023. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the employee must meet all the requirements of the Educational Law and corresponding regulations. Annual salary rate of \$ 80,000.
- 4.1.3 Melanie Macdonald, to be appointed as a probationary special education teacher at the Barclay School, effective September 3, 2019, initial certificates in students with disabilities grades 1-6 and childhood education grades 1-6. Probationary period effective September 3, 2019 through September 2, 2023. The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the employee must meet all the requirements of the Educational Law and corresponding regulations. Annual salary rate of \$42,678.

4.2 Resignations

- 4.2.1 Marc Palmer, Technology Teacher at the High School, to resign effective August 31, 2019.

4.3 Substitutes

None.

4.4 Teacher Immersion Fellowship Program Participants

None.

4.5 Leaves

None.

4.6 Other

- 4.6.1 Upon the recommendation of the Superintendent, for reason of economy and efficiency, the Board of Education of the Brockport Central School District hereby abolishes one (1) position in the science tenure area at the High School effective July 1, 2019. The Superintendent of the School is directed to implement this reduction in force in accordance with applicable law and regulations.
- 4.6.2 Upon the recommendation of the Superintendent, for reason of economy and efficiency, the Board of Education of the Brockport Central School District hereby abolishes two (2) positions in the elementary tenure area at the Middle School effective July 1, 2019. The Superintendent of the School is directed to implement this reduction in force in accordance with applicable law and regulations.
- 4.6.3 Upon the recommendation of the Superintendent, for reason of economy and efficiency, the Board of Education of the Brockport Central School District hereby abolishes one (1) position in the elementary tenure area at the Hill School effective July 1, 2019. The Superintendent of the School is directed to implement this reduction in force in accordance with applicable law and regulations.
- 4.6.4 Upon the recommendation of the Superintendent, for reason of economy and efficiency, the Board of Education of the Brockport Central School District hereby abolishes one (1) position in the tenure area of Director of Teacher and Student Success effective July 1, 2019. The Superintendent of the School is directed to implement this reduction in force in accordance with applicable law and regulations.

- 4.6.5 Michael Bourne, Mentor Administrator, \$600.00 (prorated July – December)
 4.6.6 Suzanne Goff, New Teacher Mentor \$ 1,200 (retro to 2018-19 school year)
 4.6.7 Suzanne Goff, New Teacher Induction, \$1,200 (retro to 2018-19 school year)
 4.6.8 Lisa Montanaro, New Teacher Induction, \$800 (retro to 2018-19 school year)
 4.6.9 Kelly Keenan, New Teacher Mentor, \$800 (retro to 2018-19 school year)

4.6.10 - 4.6.73 Grade Chair, Dept Chair and Team Leaders for review:

	First Name	Last Name	Building	Extra Duty	Amount
4.6.10	Annalisa	Underwood	Barclay School	GRADE CHAIR - THIRD GRADE (shared w/ Cutaia)	\$ 1,188.50
4.6.11	Andraya	Cutaia	Barclay School	GRADE CHAIR - THIRD GRADE (shared w/ Underwood)	\$ 1,188.50
4.6.12	Kristina	Kirchgraber	Barclay School	GRADE CHAIR - SECOND GRADE (shared w/Nowaczyk)	\$ 1,188.50
4.6.13	Jennifer	Moore	Barclay School	Elementary Chair Inclusive Education (shared w/Quigley)	\$ 1,696.50
4.6.14	Audra	Naujokas-Knapp	Barclay School	CSE Sub-Committee Chair	\$ 2,377.00
4.6.15	Denise	Nowaczyk	Barclay School	GRADE CHAIR - SECOND GRADE (shared w/Kirchgraber)	\$ 1,188.50
4.6.16	Bridget	Quigley	Barclay School	Elementary Chair Inclusive Education (shared w/Moore)	\$ 1,696.50
4.6.17	Kristin	Barber	Ginther School	GRADE CHAIR – FIRST GRADE (shared w/Perrine)	\$ 1,188.50
4.6.18	Alissa	Bruce	Ginther School	GRADE CHAIR – KINDERGARTEN (shared w/Mangiameli)	\$ 1,188.50
4.6.19	Karen	Ekeze	Ginther School	GRADE CHAIR - UPK	\$ 2,377.00
4.6.20	Jessica	Mangiameli	Ginther School	GRADE CHAIR – KINDERGARTEN (shared w/Bruce)	\$ 1,188.50
4.6.21	Deborah	Perrine	Ginther School	GRADE CHAIR – FIRST GRADE (shared w/Barber)	\$ 1,188.50
4.6.22	Amy	Rybacki	Ginther School	CSE Sub-Committee Chair	\$ 2,377.00
4.6.23	Sundae	Avery	High School	H.S. Department Chair – Inclusive Education	\$ 3,393.00
4.6.24	Renee	Wing	High School	H.S. Department Chair – LOTE (9-12)	\$ 3,393.00
4.6.25	Michael	Casale	High School	CSE Sub-Committee Chair	\$ 2,377.00
4.6.26	Ariel	Dickinson	High School	H.S. Department Chair - English (shared w/Contrera)	\$ 1,696.50
4.6.27	Jennifer	Daniels-Fisher	High School	CSE Sub-Committee Chair	\$ 2,377.00
4.6.28	Gordon	Dibattisto	High School	H.S. Department Chair – Technology	\$ 3,393.00
4.6.29	Justin	Geist	High School	H.S. Department Chair – Math	\$ 3,393.00

4.6.30	Mary	Warth	High School	District-Wide Department Chair - Art	\$ 3,393.00
4.6.31	Scott	Hopsicker	High School	H.S. Department Chair - Social Studies	\$ 3,393.00
4.6.32	Kathleen	Jaccarino	High School	District-Wide Department Chair - Library (K-12)	\$ 3,393.00
4.6.34	Marcia	Bartalo	High School	H.S. Department Chair – Counseling	\$ 3,393.00
4.6.34	Katrina	Contrera	High School	H.S. Department Chair - English (shared w/Dickinson)	\$ 1,696.50
4.6.35	Shawn	Halquist	High School	District Wide Chair-Music	\$ 3,393.00
4.6.36	Suzanne	Mazzola	High School	H.S Department Chair - Health	\$ 3,393.00
4.6.37	Steven	Reiss	High School	H.S. Department Chair – Science	\$ 3,393.00
4.6.38	Joseph	Setek	High School	H.S. Department Chair – PE	\$ 3,393.00
4.6.39	Suzanne	Sodoma	High School	H.S. Department Chair - Business	\$ 3,393.00
4.6.40	Maria	Belpanno	Hill School	CSE Sub-Committee Chair	\$ 2,377.00
4.6.41	Nancy	Postilli	Hill School	GRADE CHAIR – FIFTH GRADE	\$ 2,377.00
4.6.42	Erin	Reed	Hill School	PE Leader - Elementary	\$ 2,377.00
4.6.43	Julie	Wilson	Hill School	GRADE CHAIR – FOURTH GRADE	\$ 2,377.00
4.6.44	Virginia	Gardner	Inclusive Ed Office	CPSE Chair	\$ 3,393.00
4.6.45	Virginia	Gardner	Inclusive Ed Office	CSE Chairperson (7-12)	\$ 3,393.00
4.6.46	Jessica	Barton	Middle School	Team Leader – 8-3 Sigma	\$ 2,377.00
4.6.47	Christine	Allen	Middle School	M.S. Subject Area Leader - PE	\$ 2,377.00
4.6.48	Ritajo	Brindle	Middle School	M.S. Department Chair - Inclusive Education	\$ 2,377.00
4.6.49	Veronica	Cellura	Middle School	Team Leader - 6-1 Alpha	\$ 2,377.00
4.6.50	Casey	Coon	Middle School	M.S. Subject Area Leader –Technology	\$ 2,377.00
4.6.51	Julie	Dioguardi	Middle School	M.S. Subject Area Leader – World Languages	\$ 2,377.00
4.6.52	Elaine	Farrand	Middle School	M.S. Subject Area Leader – ELA	\$ 2,377.00
4.6.53	Melinda	Rugari	Middle School	Team Leader - 7-2 Theta	\$ 2,377.00
4.6.54	Karen	Guy	Middle School	Special Areas	\$ 2,377.00
4.6.55	Amber	Hildebrand	Middle School	CSE Sub-Committee Chair	\$ 2,377.00

4.6.56	Heather	Sealfon	Middle School	M.S. Subject Area Leader - Mental Health	\$ 2,377.00
4.6.57	Scott	Nugent	Middle School	Department Chair - Fitness	\$ 3,393.00
4.6.58	Colleen	Parker	Middle School	CSE Sub-Committee Chair	\$ 2,377.00
4.6.59	Amy	Phillips	Middle School	M.S. Subject Area Leader - Science	\$ 2,377.00
4.6.60	Amy	Phillips	Middle School	Team Leader - 7-1 Kappa	\$ 2,377.00
4.6.61	Bryon	Rockow	Middle School	M.S. Subject Area Leader-Health	\$ 2,377.00
4.6.62	Amy	Rodak	Middle School	Team Leader - 8-2 Omega	\$ 2,377.00
4.6.63	Alicia	Pakusch	Middle School	M.S. Subject Area Leader – Math	\$ 2,377.00
4.6.64	Michael	Kiesow	Middle School	M.S. Subject Area Leader – Social Studies	\$ 2,377.00
4.6.65	Mary	Birchenough	Middle School	Team Leader – 6-2 Beta	\$ 2,377.00
4.6.66	Matthew	Komendat	Middle School	Team Leader –6-3 Gamma	\$ 2,377.00
4.6.67	Alan	Schoeneck	Middle School	Team Leader – 7-3 Delta	\$ 2,377.00
4.6.68	Scott	Stepanek	Middle School	Team Leader - 8-1 Lambda	\$ 2,377.00
4.6.69	Scott	Schleede	Middle School	Team Leader - 6-4 Omicron	\$ 2,377.00
4.6.70	Christina	Latronica	Middle School	Team Leader - 6-5 Epsilon	\$ 2,377.00
4.6.71	Patricia	Arnold	High School	District Wide Chair - AIS (split w/Bush& 2 TBD)	\$ 848.25
4.6.72	Kristin	McAdoo	Middle School	District Wide Chair-AIS (split w/Arnold & 2 TBD)	\$ 848.25

4.6.73 Wendy Kirby, Summer Remediation & Credit Recovery Teacher, \$25.00 per hour for instructional time and \$22 per hour for planning time.

4.7 Appointments

4.7.1 Karen Rose, to be appointed as a probationary Teacher Aide at Hill School, effective September 4, 2019. Rate is set at \$11.10 per hour. Probationary period begins on September 4, 2019 and ends on September 3, 2020.

4.8 Resignations

- 4.8.1 Peter Major, School Aide/Hall Monitor, High School, resigning effective June 25, 2019.
- 4.8.2 Erin Gursslin, Teacher Aide, High School, resigning effective June 21, 2019.
- 4.8.3 Elizabeth Gagne, Teacher Aide, Oliver Middle School, resigning effective August 31, 2019.

4.9 Substitutes

4.9.1 Juliana Bernie, Student Cleaner

- 4.9.2 James Billington, Security, at a rate of \$12.10 per hour and Hall Monitor, at a rate of \$11.10 per hour
- 4.9.3 Lorie Dennis, Bus Driver
- 4.9.4 Marcia Leverenz, Bus Driver, at a rate of \$22.87 per hour
- 4.9.5 Jasmyn Miller, Student Helper, CEPACS

4.10 Volunteers

- 4.10.1 Meaghan Morris
- 4.10.2 Todd Tokarz

4.11 College Participants

None.

4.12 Leaves of Absence

- 4.12.1 Audra Heslor, Teacher Aide, effective September 1, 2019 through December 15, 2019.
- 4.12.2 UPDATE -- Mandi Noah, Bus Attendant, effective May 15, 2019 through ~~June 14, 2019~~ **June 24, 2019**.

4.13 Other

- 4.13.1-4.13.4 The staff listed below have been selected for the Summer Program (3.00 hours per day), Hill School, effective July 15, 2019 through August 8, 2019 at their regular rate for 2019-2020 school year.
- 4.13.1 Angela Abram
- 4.13.2 Kristina Norsworthy-D'Agostino
- 4.13.3 Roseann Schram
- 4.13.4 Vickie Sell
- 4.13.5 Tamara Evans (Substitute)

FINANCIAL

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Excused.
- 5.2 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved the Financial Statement of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and High School for the month of May 2019. The motion carried 7-0.
- 5.3 Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved the Treasurer's Report for the month of May 2019. The motion carried 7-0.
- 5.4 Ms. Robertson moved, seconded by Mr. Turbeville, the Board approved the Financial Report for the month of May 2019. The motion carried 7-0.

6. PHYSICAL PLANT, SAFETY & SECURITY AND SUPPORT SERVICES

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley provided a construction update.
- 6.2 Mr. Legault moved, seconded by Mr. Turbeville RESOLVED, that National Fuel Resources, Inc. under the Fixed method for full requirements at \$2.61 be hereby renewed for Natural Gas for the 2019-20 school year for an estimated total expense of \$79,869. The motion carried 7-0.
- 6.3 Mr. Turbeville moved, seconded by Mr. Legault RESOLVED, that UGI Energy Services, Inc. under the Fixed method for full requirements at \$3.027 be hereby renewed for Natural Gas for the 2019-20 school year for an estimated total expense of \$11,476. The motion carried 7-0.

7. HUMAN RESOURCES

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
 - Ms. DiLalla provided a reminder for the Recruitment on the Road Event.

8. REPORT OF THE SUPERINTENDENT OF SCHOOLS

- Dr. Myers-Small presented NYSSBA's Board Achievement Award to Vice President Harradine.
- Dr. Myers-Small shared that the Graduation Ceremony was great. She gave phenomenal regards to Mike Bourne, and special thanks to teachers, staff and administration and all who were involved.
- Dr. Myers-Small spoke about the Hill School students coming to the District Office and putting together a lovely performance that was well enjoyed.
- Dr. Myers-Small provided information regarding a Child Protective Services meeting that her and Lynn attended.

9. BOARD OPERATIONS

- 9.1 2019-20 Board of Education Goals
- 9.2 2019-20 Board of Education Retreat Date
- Will revisit retreat dates at a later meeting.

10. OLD BUSINESS

- 10.1 Mr. Howlett moved, seconded by Mr. Legault, the Board approved the Walt Disney World BHS Band and Orchestra Trip date change. The motion carried 7-0.

11. OTHER ITEMS OF BUSINESS

- Mr. Lewis spoke on the Budget vote results, to keep in mind why people voted no and to work on transparency, etc for the future. He also inquired about our Homeschool families and ideas on how to bring them in to check out our schools to possibly increase interest.
- Mr. Howlett provided ideas on how future BHS graduation ceremonies can do more to recognize seniors who are going into the military.
- Ms. Robertson provided sincere condolences to the family of Linda Stepanek.
- Mr. Harradine shared how excellent the band and chorus performed at graduation.
- Ms. Carbone spoke on the graduation and shared that is her favorite time of year.

12. Executive Session

- 12.1 Mr. Turbeville moved, seconded by Mr. Lewis, the Board adjourned Regular Session at 7:11 p.m. The motion carried 7-0.

Mr. Turbeville moved, seconded by Mr. Lewis, the Board entered Executive Session at 7:15 p.m. for the purpose of discussing negotiations and a personnel matter. The motion carried 7-0.

Mr. Turbeville moved, seconded by Mr. Harradine, the Board adjourned Executive Session at 8:55 p.m. The motion carried 7-0.

13. Adjournment

- 13.1 Mr. Turbeville moved, seconded by Mr. Harradine, the Board adjourned at 8:59 p.m. The motion carried 7-0.

Prepared by:



Brandice Vivian, District Clerk

8/7/19

Date